

**Date: 05 October 2016**



**Hinckley & Bosworth  
Borough Council**

*A Borough to be proud of*

**To: Members of the Audit Committee**

Mrs R Camamile (Chairman)  
Mr P Wallace (Vice-Chairman)  
Mrs MA Cook  
Mr DS Cope  
Mrs L Hodgkins  
Mr MR Lay

Mr KWP Lynch  
Mr LJP O'Shea  
Mrs J Richards  
Miss DM Taylor  
Mr HG Williams

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **AUDIT COMMITTEE** in the De Montfort Suite, Hinckley Hub on **THURSDAY, 13 OCTOBER 2016 at 6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

Rebecca Owen  
Democratic Services Officer

## AUDIT COMMITTEE - 13 OCTOBER 2016

### A G E N D A

1. APOLOGIES AND SUBSTITUTIONS

2. MINUTES OF PREVIOUS MEETING (Pages 1 - 2)

To confirm the minutes of the previous meeting.

3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting (to be taken at the end of the agenda)

4. DECLARATIONS OF INTEREST

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. QUESTIONS

To hear any questions received in accordance with Council Procedure Rule 10.

6. INTERNAL AUDIT PROGRESS REPORT (Pages 3 - 14)

Report of the Internal Auditor.

7. CORPORATE GOVERNANCE INTERNAL AUDIT REPORT (Pages 15 - 36)

Report of the Internal Auditor.

8. APPOINTMENT OF EXTERNAL AUDITOR (Pages 37 - 42)

To inform members of changes to the arrangements for appointing external auditors.

9. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

As announced under item 3 above.